ROSARYHILL SECONDARY SCHOOL

Annual School Plan

2023 - 24

**Rosaryhill Secondary School
Annual School Plan
2023/2024**

School Vision & Mission

Rosaryhill School is devoted to helping her students become the persons that they are meant to be in the eyes of God. And equipping them with a sound education that may enable them to play a meaningful role in society.

Rosaryhill Secondary School, under the motherly care of its Patroness, Our Lady of the Rosary, pursues its ideal of Truth (Veritas) by:

- educating its students lovingly and skilfully upon a solid spiritual, intellectual, emotional and physical foundation;

- developing students' gifts and strengths and encouraging in its students the development of Christian and moral values;

- cultivating among its students a spirit of self-motivation and learning, quest for excellence and creativity in order to cope with the demands of our changing world.

School Goals

GOAL 1: CHRISTIAN & MORAL VALUES

To instill in students Christian values, moral integrity, charitable and caring attitudes as well as understanding and respect towards differences.

GOAL 2: INTELLECTUAL DEVELOPMENT

To cultivate among students a spirit of self-motivation and learning, and the ability to think and create in order to cope with the demands of the changing world.

GOAL 3: SOCIAL DEVELOPMENT

To develop a sense of civic duty, responsibility to family and service to the community.

GOAL 4: PHYSICAL DEVELOPMENT

To develop health awareness and good physical coordination.

GOAL 5: ARTISTIC DEVELOPMENT

To develop creativity and aesthetic awareness.

School Motto

Veritas (Truth)

Core Values of Rosaryhill Education

The core values of our school are founded in the **HERITAGE** left by St. Dominic, the founder of the Dominican Order. Dominic's **love of God** and **compassion** for a suffering world compelled him to dedicate his life as a preacher, to **seeking truth** by contemplating and studying the Word of God and **sharing the fruits of knowledge** with everyone he encountered.

The values of our school are:

✦ **FIDELITY** to the teachings of Jesus, expressed mainly in the Gospel.

✦ Seeking the **TRUTH–VERITAS,** through study and reflection.

✦ **COMPASSION** for the suffering.

✦ **RESPECT** for all, in particular other people's differences.

✦ **INTELLECTUAL DEVELOPMENT** based on assiduous study, leading to critical thinking.

✦ **COMPETENCE IN COMMUNICATION AND SHARING.**

✦ **AWARENESS** about personal needs and the needs of others.

These values summarize the characteristics of good "Rosarians", who are the "conscientious individuals, useful citizens and the authentic Christians".

OVERVIEW OF MAJOR CONCERNS AND RESPECTIVE TARGETS AND STRATEGIES

Major Concern 1: To foster a Happy and Healthy School Life

Target 1.1: To cultivate a healthy lifestyle

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S1.1.1 **To promote physical and mental health through various activities**	By participation and attendance rate	Participation rate set by different teams / departments is met and improvement in students' performance	Whole year	Arts Education KLA Biology Department CCA Team Computer Department Guidance Team Discipline Team Health Management and Social Care Department Home Economics Department House Management Team Life Education & Moral and Civic Education Team Parents Relations Team Physical Education KLA Religious Studies Department School Environment Management Team Science (S.1-3) Students Affairs Team
	By observation	Positive feedback from students and teachers		
	By students' work	Completion of students' work		

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S1.1.2 **To uplift students' self-confidence**	By participation and attendance rate By observation By questionnaires / worksheets	Participation rate set by different teams / departments is met and improvement in students' performance	Whole year	Arts Education KLA Citizenship and Social Development Department Guidance Team Economics Department Geography Department Library Team Life Education & Moral and Civic Education Team Music Department Parents and Relations Team Religious Studies Department Science KLA

Target 1.2: To promote values education

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S1.2.1 **To promote 10 priority values and attitudes**	By teachers' observation, feedback and questionnaires By students' attendance record and questionnaires	Participation rate set by different teams / departments is met and improvement in students' performance	Whole year	Ceremonies and Liaison Team Chinese History Department Citizenship and Social Development Department Guidance Team Discipline Team Geography Department Health Management and Social Care Department Home Economics Department IT in Education Team Religious Studies Department Student Affairs Team

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S1.2.2 **To improve students' social skills and enhance their resilience**	By students' attendance record and questionnaires By teachers' observation	Participation rate set by different teams / departments is met and improvement in students' performance Positive feedback from students and teachers	Whole year	Business, Accounting and Financial Studies Department Ceremonies and Liaison Team Guidance Team Discipline Team Economics Department Physical Education KLA Religious Studies Department

Target 1.3: To consolidate life planning education

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S1.3.1 **To conduct life planning education in various form levels**	By teachers' observation and questionnaires By comments from teachers	Positive feedback from students and teachers	Whole year	Career & Life Planning Team IT in Education Team
S1.3.2 **To explore and provide more diversified career pathways for students**	By teachers' observation and questionnaires By comments from teachers By students' feedback	Positive feedback from students and teachers	Whole year	Business, Accounting and Financial Studies Department Career & Life Planning Team Library Team Guidance Team

Target 1.4: To raise the sense of belonging towards school

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S1.4.1 **To improve school environment and facilities**	By comments from teachers and students	Positive feedback from students and teachers	Whole year	School Environment Management Team Guidance Team
S1.4.2 **To enhance teacher-students relationship**	By teachers' observation and questionnaire	Positive feedback from students and teachers Participation rate set by different teams / departments is met and improvement in students' performance	Whole year	Discipline Team Life Education & Moral and Civic Education Team Mathematics Department Parent Relations Team Promotion Team Guidance Team
S1.4.3 **To enhance team spirit among students through various programs and activities**	By participation and attendance rate By teachers' observation and questionnaire	Positive feedback from students and teachers Participation rate set by different teams / departments is met and improvement in students' performance	Whole year	Arts Education KLA Business, Accounting and Financial Studies Department CCA Team Ceremonies and Liaison Team Computer Department Guidance Team IT in Education Team Library Team Life Education & Moral and Civic Education Team Mathematics Department Music Department Physical Education KLA Registration Team Student Affairs Team

Major Concern 2: To foster our students to be self-directed learners through promoting 21ˢᵗ century education

Target 2.1: To facilitate active learning

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S2.1.1 **To support blended learning through structuring learning into 3 stages: Pre-lesson, While-lesson and Post-lesson**	● Observation ● Documents ● Surveys ● Reports and evaluation/record of minutes of subject departments/KLAs concerned/relevant Teams	The use of common terms in learning is implemented by subject departments and subject teachers. Subject departments and subject teachers make good use of Google Classroom/eLearning materials /eLearning applications in supporting blending learning and students' self-directed learning.	Whole Year	Deputy Principal (Academic) KLA Heads concerned Subject Heads concerned Professional Development & Learning and Teaching Team Library Team
S2.1.2 **To make use of smartboards and E-tools in lessons to facilitate active learning**	● Observation ● Documents ● Surveys ● Reports and evaluation/record of minutes of subject departments / KLAs concerned / relevant Teams	Subject teachers make good use of smart classroom setting and E-tools to facilitate active learning and enhance the effectiveness of learning and teaching.	Whole Year	Deputy Principal (Academic) KLA Heads concerned Subject Heads concerned Professional Development & Learning and Teaching Team IT in Education Team Library Team

Target 2.2: To foster students' self-directed learning and 21st century learning skills

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S2.2.1 **To support students to study with diligence & passion through fostering self-learning skills and recognition of students' efforts**	● Observation ● Documents ● Statistical Reports ● Reports and evaluation/record of minutes of subject departments / KLAs concerned / relevant Teams	Different strategies/plans/teaching of self-learning skills are adopted by subject departments / relevant Teams with the aim to support students to learn with diligence and passion and positive impact on learning has been achieved. Recognition of students' effort and good performance via various means/channels /award schemes by subject departments concerned / relevant teams.	Whole Year	Deputy Principal (Academic) KLA Heads concerned Subject Heads concerned IT in Education Team Professional Development & Learning and Teaching Team
S2.2.2 **To empower students to set and evaluate learning goals**	● Observation ● Student Work ● Reports and evaluation/record of minutes of subject departments concerned	Different strategies/plans are adopted by subject departments to engage students to set and evaluate learning goals and positive impact on learning has been achieved.	Whole Year	Deputy Principal (Academic) KLA Heads concerned Subject Heads concerned Professional Development & Learning and Teaching Team

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S2.2.3 **To enhance students' 21st century skills** (Critical Thinking, Creativity, Communication, Collaboration and Problem-solving)	● Observation ● Student Work ● Surveys ● Reports and evaluation/record of minutes of subject departments / KLAs concerned	Different strategies/plans are adopted by subject departments to enhance students' 21st century skills and positive impact on learning has been achieved.	Whole Year	Deputy Principal (Academic) KLA Heads concerned Subject Heads concerned Professional Development & Learning and Teaching Team

Target 2.3: To stretch students' potentials

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S2.3.1 **To organize more subject-related learning activities and provide more learning opportunities beyond the classroom for students**	● Observation ● Documents ● Competition and activity records ● Reports and evaluation/record of minutes of subject departments / KLAs concerned / relevant Teams	More learning activities and internal and external competitions are arranged by subject departments / relevant Teams with the impact of helping stretch students' potentials, widen students' horizons and enhance students' learning motivation.	Whole Year	Deputy Principal (Academic) KLA Heads concerned Subject Heads concerned IT in Education Team Library Team Parent Relations Team Promotion Team

Target 2.4: To enhance cross-KLA/Dept/Team collaboration in bringing about curricular initiatives

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S2.4.1 **To further promote STEM Education**	● Observation ● Documents ● Student work ● Activity and competition records ● Reports and evaluation/record of minutes of subject departments / KLAs concerned / relevant Teams	STEM education is further promoted through InnoLab Project, related teaching topics, related activities and good use of the facilities in the STEM room. More students are arranged to take part in STEM related programs / activities / competitions inside and outside school. Positive learning outcomes of STEM education are achieved and displayed.	Whole Year	Deputy Principal (Academic) KLA Heads concerned Subject Heads concerned IT in Education Team STEAM Education Coordinator
S2.4.2 **To further promote Values Education**	● Observation ● Documents ● Surveys ● Student work ● Reports and evaluation/record of minutes of subject departments / KLAs concerned / relevant Teams	Values Education is further strengthened in an interdepartmental collaboration approach/ cross KLA / Team. Different strategies/plans are adopted by subject departments / KLAs concerned to promote values education (including priority values, values education on national security) and positive impact on learning has been achieved and displayed.	Whole Year	Deputy Principal (Academic) KLA Heads concerned Subject Heads concerned

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S2.4.3 **To further promote LAC and RAC/Reading to Learn**	• Observation • Documents • Student work • Reading Statistics • Reports and evaluation/record of minutes of subject departments / KLAs concerned / relevant Teams	LAC and RAC/Reading to Learn are strengthened in an interdepartmental / cross KLA / Team collaboration approach. Different strategies/plans are adopted by subject departments / KLAs concerned / relevant Teams to promote LAC / RAC / Reading to Learn, with positive impact on learning.	Whole Year	Deputy Principal (Academic) KLA Heads concerned Subject Heads concerned Library Team
S2.4.4 **To enhance cross-KLA/Dept/Team collaboration in bringing about curricular initiatives**	• Observation • Documents • Student work • Reports and evaluation/record of minutes of subject departments / KLAs concerned / relevant Teams	Different projects /programmes/learning activities are arranged by subject departments / KLAs concerned / relevant Teams via interdepartmental / cross KLA / Team collaboration approach. Positive impact on learning has been achieved and displayed.	Whole Year	Deputy Principal (Academic) KLA Heads concerned Subject Heads concerned

Target 2.5: To enhance teachers' professionalism

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S2.5.1 **To enhance professional development of teachers**	• Observation • Documents • Surveys • Reports and evaluation/record of minutes of subject departments / KLAs concerned / relevant Teams	Whole school professional teacher training /sharing on supporting the use of smartboards has been conducted, with positive feedback from teachers. At least 1 professional sharing is conducted by subject departments / KLAs (within/cross departments/ within/cross KLAs), with the aim of promoting professional sharing culture and teachers' growth. Subject teachers are encouraged/arranged to participate in MC related Professional Development courses/seminars by subject department heads	Whole Year	Deputy Principal (Academic) KLA Heads concerned Subject Heads concerned IT in Education Team Library Team

APPENDIXES:

ROSARYHILL SECONDARY SCHOOL
PLAN ON USE OF CAPACITY ENHANCEMENT GRANT
FOR THE SCHOOL YEAR 2023/24

Area & Objectives	Implementation	Benefits Anticipated	Schedule	Resources needed	Performance Indicators	Evaluation Mechanism	Person-in-charge
Pastoral Care Support	To employ a Pastoral Care Support Coordinator in leading, overseeing and supporting pastoral care and religious activities at school	The growth and wellbeing of students are well taken care of with the effective pastoral care in spiritual health and emotional resilience	Sept 23 - Aug 24	Salary X 1.05 (MPF included) of the Pastoral Care Support Coordinator Total: $378,415.80	Students' growth and wellbeing are supported and improved through the implementation of Morning Prayers Sessions, Mass and other religious and pastoral care related programs / activities	● Performance appraisal on the Pastoral Care Support Coordinator ● Documents and observations	Pastoral Care Support Coordinator

TOTAL: $378,415.80

ROSARYHILL SECONDARY SCHOOL

Annual Programme Proposal for

DLG – Other Programme: Gifted Education for the 2023/24 school year

Domain	Programme	Objective(s)	Target (No. level /selection)	Duration / Start Date	Deliverables	Teacher-in-charge	Budget
Mathematics	Maths training for elite students	To provide additional Maths training for students with talents or interest in Maths. Besides, we will subsidize some competition fees for elite students.	S.4-S.5 elite students	Oct 2023-Apr 2024	Participating in competitions	Ms. Harriet Lo	$7,000
PE	PEX Camp	To develop students' higher order thinking skills, organising skills and enhance their physical ability in preparing DSE subject requirement.	S.4-S.6 elite students	Sept 2023	Participating and organizing sports competition	Mr. Ko Kam Tong	$15,000
English	English exam strategies for elite students	To equip S5 & S6 elite students in terms of their English exam results with systematic exam strategies so as to prepare them for obtaining better levels in the Eng Lang Papers of the HKDSE examination.	S.5 & S.6 elite students	Oct 2023 – Jul 2024	Attending workshops	Ms. Fion Li	$16,000
English	English debate workshop for elite students	To enhance S4 elite students' presentation and debate skills in English Language. To subsidize elite students in competition fees	S.4 elite students	Oct 2023 - Jun 2024	Attending workshops and participating in competitions	Ms. Fion Li	$25,000
English	English Public Speaking Contests	To enrich student's learning experience and widen their exposure in public speaking.	S.4-S.6 elite students	Nov 2023 - Apr 2024	Participating in speaking competitions.	Ms. Fion Li	$1,400
Student Discipline	站立式綜合博擊運動領袖培訓計劃	這個項目提供的搏擊運動技術訓練、模擬教學演練和教學實習，能夠有效地培養高中學生的領袖素質，提升他們的表達能力和自信心。通過這個過程，學生們不僅能夠學習到協同合作和應對壓力的技巧，還能夠樹立正確的價值觀，鍛造堅毅、尊重他人和具責任感的領袖品格。這樣的訓練有助於學生們更好地應對未來的挑戰，成為優秀的領袖人才。	S.4-S.6 elite students	Oct 2023 to Nov 2023	Attending training workshops	Mr. Rodger Poon	$19,680

Total: __$84,080__

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ROSARYHILL SECONDARY SCHOOL

Annual Programme Proposal for

DLG – Other Languages Course(s) for the 2023/24 school year

Domain	Programme	Objective(s)	Target (No. level / selection)	Duration / Start Date	Deliverables	Teacher-in-charge	Budget
Spanish	Spanish program for DELE	To prepare students to take DELE exam	S4 - S5 students with good Spanish competency	Sept 2023 - June 2024	Performance in assessment	Ms Bonnie So	$4300 x 10 (S4 - 5 students + S5 - 5) = $43,000

Rosaryhill Secondary School
Plan on the Use of the Promotion of Reading Grant
2023-2024 School Year

The Major objectives for Promotion of Reading:

1. To create a reading atmosphere in campus.

2. To encourage students to read through various e-reading schemes, promotion of regular reading routine and organizing reading-related activities.

3. To enhance students' personal development through reading related activities.

	Item	Estimated Expenses ($)
1.	Purchase of Books	$32,000
	✧ Printed books for different KLAs	
	✧ e-Books	
2.	Web-based Reading Scheme	$15,000
	✧ RHS eReading Scheme (iLearner) + printing of i-Learner Booklet	
3.	Purchase of Newspaper and Magazines	$ 8,000
4.	Reading activities throughout the year	$ 8,000
	✧ Book exhibitions related to Moral and Civic Education	
	✧ Chinese/English Book Report Writing Competition	
	✧ Prize-giving Ceremony of Book Report Writing Competition	
	✧ Prizes for reading schemes/e-reading schemes/outstanding librarians	
	✧ Library stationery, accessories, decorations for reading activities	
	✧ Posters to promote reading activities	
Total:		$63,000

School-based After-school Learning and Support Programmes 2023/24 s.y.
School-based Grant -Programme Plan

Name of School: **Rosaryhill Secondary School**   **Staff-in charge:** Ms. Bonnie So   **Contact Telephone No.:** **28355127**

A. **The estimated number of students (count by heads) benefitted under this Programme is 4 (including A. 2 CSSA recipients,**

B. 2 SFAS full-grant recipients and C. 0 under school's discretionary quota).

B. **Information on Activities to be subsidised/complemented by the Grant.**

*Name / Type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation (e.g. test, questionnaire, etc)	Period/Date activity to be held	Estimated no. of participating eligible students#			Estimated expenditure ($)	Name of partner/service provider (if applicable)
					A	B	C		
Dance Club	To allow existing members to uplift their skills and new members to uncover their potential in dancing. Ultimately all members can gain more experiences in joining competitions and performances	Attendance rate as well as number of competitions and performances joined	Performances in competitions and number of performances participated in	Oct 2022 to May 2023 (Once a week)	1	1	0	$40,000	TBC
Lion Dance	To promote Chinese cultures and enhance self-confidence of students through performances	Attendance rate and students' performance	Attendance rate and number of performances participated in	Nov 2023 to May 2024 (Once a week)	1	1	0	$16,000	Hung Lok Man Martial Arts Dragon & Lion Dance
Total no. of activities: 2				@**No. of man-times**	2	2	0		
				**Total no. of man-times	4				

Note:

* Types of activities are categorized as follows: tutorial service, learning skill training, languages training, visits, art /culture activities, sports, self-confidence development, volunteer service, adventure activities, leadership training, and communication skills training courses.
@ Man-times: refers to the aggregate no. of benefitted students participating in each activity listed above.

**Total no. of man-times: the aggregate of man-times (A) + (B) + (C)

Eligible students: students in receipt of CSSA (A), SFAS full grant (B) and disadvantaged students identified by the school under the discretionary quota (not more than 25%) (C)

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姊妹學校交流計劃書
2023 / 2024 學年

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學校名稱：	玫瑰崗中學　　(姊妹學校: 惠東縣西枝江中學)		
學校類別：	*小學 /*中學 /*特殊學校 *(*請刪去不適用者)*	負責老師：	李詠梅

	擬於本學年與以下內地姊妹學校進行交流活動：
1.	2023 年 8 月至 9 月-我校負責老師與姊妹學校負責老師商討及定立第一次視像會議的日期和時間。
2.	2023 年 10 月- 進行第一次視像會議，讓學校管理層及姊妹學校負責老師互相認識及初步商討交流科目及有關事宜。我校向姊妹學校介紹學校特色及背景。
3.	2023 年 12 月- 進行第二次視像會議，讓交流科目的有關老師和姊妹學校負責老師進一步商討學生交流內容及安排。
4.	2024 年 1 月至 2 月- 進行第三次視像會議，讓學生互相認識和分享學習經歷以建立友誼及擴闊彼此視野。此外，兩間學校的負責老師開始商討於下學年互相探訪事宜。
5.	2024 年 4 月至 5 月- 學生們進行視像學習。學習交流內容為體育科（主題待定）。兩間學校負責老師繼續商討或安排下學年互相探訪的事宜。

本校擬舉辦的姊妹學校活動所涵蓋層面及有關資料如下：

(請在適當的方格內填上✓號(可選多項)及/或在「其他」欄填寫有關資料)

甲．管理層面（*擬舉辦 /*不擬舉辦） *(*請刪去不適用者)*

交流項目			預期目標		
編號	☑	描述	編號	☑	描述
A1	☐	探訪/考察	B1	☑	增進對內地的認識和了解
A2	☐	校政研討會/學校管理分享	B2	☐	增加對國家的歸屬感/國民身份的認同
A3	☑	會議/視像會議	B3	☐	交流良好管理經驗和心得/提升學校行政及管理的能力
A4	☑	與姊妹學校進行簽約儀式/商討交流計劃	B4	☐	擴闊學校網絡
A5	☑	其他(請註明)：我校向姊妹學校介紹學校特色及背景。	B5	☑	擴闊視野
			B6	☑	建立友誼/聯繫
			B7	☑	訂定交流計劃/活動詳情
			B8	☐	其他(請註明)：

乙. 教師層面（*擬舉辦 /*不擬舉辦）(**請刪去不適用者*)

交流項目			預期目標		
編號	☑	描述	編號	☑	描述
D1	☐	探訪/考察	E1	☑	增進對內地的認識和了解
D2	☐	觀課/評課	E2	☐	增加對國家的歸屬感/國民身份的認同
D3	☐	示範課/同題異構	E3	☐	建立學習社群/推行教研
D4	☑	遠程教室/視像交流/電子教學交流	E4	☐	促進專業發展
D5	☐	專題研討/工作坊/座談會	E5	☐	提升教學成效
D6	☐	專業發展日	E6	☑	擴闊視野
D7	☐	其他(請註明)：	E7	☑	建立友誼/聯繫
			E8	☐	其他(請註明)：

丙. 學生層面（*擬舉辦 /*不擬舉辦）(**請刪去不適用者*)

交流項目			預期目標		
編號	☑	描述	編號	☑	描述
G1	☐	探訪/考察	H1	☑	增進對內地的認識和了解
G2	☐	課堂體驗	H2	☐	增加對國家的歸屬感/國民身份的認同
G3	☐	生活體驗	H3	☑	擴闊視野
G4	☐	專題研習	H4	☑	建立友誼
G5	☑	遠程教室/視像交流/電子學習交流	H5	☑	促進文化交流
G6	☑	文化體藝交流	H6	☑	增強語言/表達/溝通能力
G7	☐	書信交流	H7	☑	提升自理能力/促進個人成長
G8	☐	其他(請註明)：	H8	☑	豐富學習經歷
			H9	☐	其他(請註明)：

丁. 家長層面 （*擬舉辦 /*不擬舉辦）(**請刪去不適用者*)

(註：學校不可使用姊妹學校計劃津貼支付家長在交流活動的開支)

交流項目			預期目標		
編號	☑	描述	編號	☑	描述
J1	☐	參觀學校	K1	☐	增進對內地的認識和了解
J2	☐	家長座談會	K2	☐	增加對國家的歸屬感/國民身份的認同
J3	☐	分享心得	K3	☐	擴闊視野
J4	☐	其他(請註明)：	K4	☐	加強家校合作
			K5	☐	加強家長教育
			K6	☐	交流良好家校合作經驗和心得

			K7	☐	其他(請註明)：

擬運用的監察/評估方法如下：

編號	☑	監察/評估方法
M1	☑	討論
M2	☑	分享
M3	☑	問卷調查
M4	☑	面談/訪問
M5	☑	會議
M6	☑	觀察
M7	☑	報告
M8	☐	其他(請註明)：

津貼用途及預算開支：

編號	☑	交流項目	支出金額
N1	☐	到訪內地姊妹學校作交流的費用	HK$
N2	☐	在香港合辦姊妹學校交流活動的費用	HK$
N3	☐	姊妹學校活動行政助理的薪金 *(註:不可超過學年津貼額的 20%)*	HK$
N4	☑	視像交流設備及其他電腦設備的費用	HK$110,990
N5	☐	交流物資費用	HK$
N6	☐	在香港進行交流活動時的茶點開支*(註:不可超過學年津貼額的 2%)*	HK$
N7	☐	老師的一次入出境簽證的費用*(註:不可超過學年津貼額的 1%)*	HK$
N8	☐	其他(請註明)：	HK$
N9	☐	學年預計總開支	HK$
N10	☐	沒有任何開支	不適用