

Rosaryhill Secondary School



Annual School Plan 2019 - 20

Rosaryhill Secondary School

Annual School Plan

2019/2020

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School Vision & Mission

Rosaryhill School is devoted to helping her students become the persons that they are meant to be in the eyes of God. And equipping them with a sound education that may enable them to play a meaningful role in society.

Rosaryhill School, under the motherly care of its Patroness, Our Lady of the Rosary, pursues its ideal of Truth (Veritas) by:

- educating its students lovingly and skilfully upon a solid spiritual, intellectual, emotional and physical foundation;
- developing students' gifts and strengths and encouraging in its students the development of Christian and moral values;
- cultivating among its students a spirit of self-motivation and learning, quest for excellence and creativity in order to cope with the demands of our changing world.

School Goals

GOAL 1: CHRISTIAN & MORAL VALUES

To instill in students Christian values, moral integrity, charitable and caring attitudes as well as understanding and respect towards differences.

GOAL 2: INTELLECTUAL DEVELOPMENT

To cultivate among students a spirit of self-motivation and learning, and the ability to think and create in order to cope with the demands of the changing world.

GOAL 3: SOCIAL DEVELOPMENT

To develop a sense of civic duty, responsibility to family and service to the community.

GOAL 4: PHYSICAL DEVELOPMENT

To develop health awareness and good physical coordination.

GOAL 5: ARTISTIC DEVELOPMENT

To develop creativity and aesthetic awareness.

School Motto

Veritas (Truth)

Core Values of Rosaryhill Education

The core values of our school are founded in the **HERITAGE** left by St. Dominic, the founder of the Dominican Order. Dominic's **love of God** and **compassion** for a suffering world compelled him to dedicate his life as a preacher, to **seeking truth** by contemplating and studying the Word of God and **sharing the fruits of knowledge** with everyone he encountered.

The values of our school are:

- ✧ **FIDELITY** to the teachings of Jesus, expressed mainly in the Gospel.
- ✧ Seeking the **TRUTH–VERITAS**, through study and reflection.
- ✧ **COMPASSION** for the suffering.
- ✧ **RESPECT** for all, in particular other people's differences.
- ✧ **INTELLECTUAL DEVELOPMENT** based on assiduous study, leading to critical thinking.
- ✧ **COMPETENCE IN COMMUNICATION AND SHARING.**
- ✧ **AWARENESS** about personal needs and the needs of others.

These values summarize the characteristics of good “Rosarians”, who are the “conscientious individuals, useful citizens and the authentic Christians”.

OVERVIEW OF MAJOR CONCERNS AND RESPECTIVE TARGETS AND STRATEGIES

Major Concern 1: To foster personal growth

Target 1: To promote healthy body and healthy mind

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S1.1.1 To cultivate the atmosphere of healthy body and healthy mind	<ul style="list-style-type: none"> • Statistics of participation rate • Teachers' observation and feedback • Students' reflections / feedback 	<ul style="list-style-type: none"> • Participation rate set by different teams / departments is met and improvement in students' performance • Positive feedback from students about the enriched atmosphere 	Whole Year	Science Education KLA Music Department Computer Department Students Affairs Team Counselling Team
S1.1.2 To promote healthy and body healthy mind through various activities	<ul style="list-style-type: none"> • Statistics of participation rate • Teachers' observation and feedback • Students' reflections and work 	<ul style="list-style-type: none"> • Participation rate set by different teams / departments is met and improvement in students' performance • Positive feedback from students • Students' knowledge about healthy body and healthy mind is consolidated 	Whole Year	Religious Studies Department Science Education KLA Biology Department Integrated Science Department Arts Education KLA Arts Department Health Management and Social Care Department Home Economics Department Learning Support Team Physical Education KLA Counselling Team

Target 2: To cultivate students' positive values and attitudes

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S1.2.1 To promote 7 priority values and attitudes	<ul style="list-style-type: none"> • Statistics of participation rate • Teachers' observation and feedback 	<ul style="list-style-type: none"> • Participation rate set by different teams / departments is met and improvement in 	Whole Year	Religious Studies Department Chinese History Department Biology Department Arts Education KLA Learning Support Team

	<ul style="list-style-type: none"> • Students' reflections / feedback 	<p>students' performance</p> <ul style="list-style-type: none"> • Positive feedback from students • Students' understanding and implementation of 7 priority values and attitudes have increased 		<p>Library Team School Environment Management Team Co-curricular Activities Team Students Affairs Team Counseling Team</p>
S1.2.2 To promote core values of Catholic Education	<ul style="list-style-type: none"> • Statistics of participation rate • Students' reflections / feedback • Teachers' observation and feedback 	<ul style="list-style-type: none"> • Participation rate set by different teams / departments is met and improvement in students' performance • Core values of Catholic education have been promoted with positive impact 	Whole Year	<p>Religious Studies Department Library Team Life Education Team</p>
S1.2.3 To improve students' social skills And enhance their resilience	<ul style="list-style-type: none"> • Statistics of participation rate • Student's reflections / feedback • Teachers' observation and feedback 	<ul style="list-style-type: none"> • Participation rate set by different teams / departments is met and improvement in students' performance • Students' social skills and resilience have been enhanced 	Whole Year	<p>Economics Department Business, Accounting and Financial Studies Department Learning Support Team Co-curricular Activities Team</p>
S1.2.4 To enhance teachers' capacity to deliver values education	<ul style="list-style-type: none"> • Teachers' observation and feedback • Questionnaires 	<ul style="list-style-type: none"> • Teachers' positive feedbacks about their confidence and ability to deliver values education to students 	Whole Year	<p>Life Education Team</p>

Target 3: To enhance life planning education

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S1.3.1 To conduct life planning education in various form levels	<ul style="list-style-type: none"> Statistics of participation rate Students' reflections / feedback Observation of teachers and organizations 	<ul style="list-style-type: none"> Participation rate set by different teams is met and improvement in students' performance Positive feedback from students and teachers Students' life planning skills are cultivated and strengthened 	Whole Year	Learning Support Team Life Education Team Life & Career Planning Team
S1.3.2 To explore and provide more diversified careers pathways for students	<ul style="list-style-type: none"> Statistic of participation rate Observation of teachers and organizations Questionnaires 	<ul style="list-style-type: none"> Participation rate set by different teams / departments is met and improvement in students' performance Positive feedback from students Students' knowledge of diversified careers pathways is enriched 	Whole Year	Learning Support Team Physical Education KLA Life & Career Planning Team

Target 4: To raise the sense of belonging towards school

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S1.4.1 To improve school environment and facilities	<ul style="list-style-type: none"> Statistic of participation rate Student's feedback Teachers' observation and feedback 	<ul style="list-style-type: none"> Participation rate set by different teams / departments is met and improvement in students' performance Positive feedback from students and teachers 	Whole Year	Learning Support Team School Environment Management Team Student Affairs Team

S1.4.2 To enhance teacher-student relationship	<ul style="list-style-type: none"> • Statistics of participation rate • Students' feedback • Teachers' observation and feedback • Questionnaires 	<ul style="list-style-type: none"> • Participation rate set by different teams / departments is met and improvement in students' performance • Positive feedback from students and teachers • A closer bonding is built between students and teachers through daily interactions in a caring atmosphere 	Whole Year	Mathematics Education KLA Life Education Team Co-curricular Activities Team
S1.4.3 To enhance team spirit among students through various programs and activities	<ul style="list-style-type: none"> • Statistics of participation rate • Students' feedback • Teachers' observation and feedback 	<ul style="list-style-type: none"> • Participation rate set by different teams / departments is met and improvement in students' performance • Students' team spirit is fostered and enhanced through various programs and activities 	Whole Year	Mathematics Education KLA Arts Education KLA Music Department Arts Department Physical Education KLA Co-curricular Activities Team Counseling Team Ceremonies and Liaison Team

Major Concern 2: To accomplish academic improvement

Target 2.1: To optimize curriculum that helps attain students' success and progression

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S2.1.1 To optimize curriculum planning at various levels	<ul style="list-style-type: none"> Documents 	<ul style="list-style-type: none"> Subjects have reviewed their curriculum and devised a plan for building a stronger interface between the junior and senior curriculums Subjects have devised and implemented their plan on the promotion of eLearning and IT in education 	Whole year	English Language Education KLA Chinese Language Department Personal, Social and Humanities Education KLA Geography Department Economics Department Integrated Humanities Department History Department Liberal Studies Department Chemistry Department Health Management and Social Care Department Home Economics Department Business, Accounting and Financial Studies Department Physical Education KLA
S2.1.2 To enhance effective delivery of lessons	<ul style="list-style-type: none"> Documents Observation and feedback Students' performance 	<ul style="list-style-type: none"> Provision of guidelines / reference on quality lessons Effective instructional strategies developed / demonstrated Good practices sharing and professional exchange for academic improvement has been done 	Whole year	English Language Education KLA History Department Liberal Studies Department Learning Support Team

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S2.2.1 To enhance the effectiveness of assessment strategies	<ul style="list-style-type: none"> • Documents • Observation and feedback 	<ul style="list-style-type: none"> • Provision of quality feedback • Scaffolding strategies developed / demonstrated • Good assessment practices have been shared 	Whole year	Personal, Social and Humanities Education KLA Economics Department History Department Chinese History Department Chemistry Department Arts KLA Music Department Arts Department Health Management and Social Care Department Home Economics Department Business, Accounting and Financial Studies Department
S2.2.2 To promote assessment for learning	<ul style="list-style-type: none"> • Documents • Observation and feedback • Students' performance 	<ul style="list-style-type: none"> • Provision of constructive feedback by teachers • Students can act on / are guided to use the feedback to improve their performance • Positive impact on learning and teaching 	Whole year	English Language Education KLA History Department Chinese History Department Liberal Studies Department Assessment Team Physical Education KLA
S2.2.3 To use assessment data to inform learning and teaching	<ul style="list-style-type: none"> • Documents • Observation and feedback • Students' performance 	<ul style="list-style-type: none"> • Use of assessment data to inform learning and teaching 	Whole year	Chinese Language Department Geography Department Economics Department Integrated Humanities Department History Department Chinese History Department Physics Department Chemistry Department Liberal Studies Department Business, Accounting and Financial Studies Department Physical Education KLA

S2.2.4 To enrich learning opportunities that address students' and curriculum needs	<ul style="list-style-type: none"> • Documents • Observation and feedback • Students' participation rate and performance 	<ul style="list-style-type: none"> • Satisfactory participation rate and good / improved performance of students 	Whole year	English Language Education KLA Liberal Studies Department Subjects in Personal, Social and Humanities Education KLA and other subjects concerned Co-curricular Activities Team
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Target 2.3: To promote positive learning support that helps boost learning effectiveness

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S2.3.1 To enable students to learn and utilize good study attitude and habits	<ul style="list-style-type: none"> • Documents • Observation and feedback • Students' performance 	<ul style="list-style-type: none"> • Provision of clear guidelines / instructions on good study attitude and habits • Good performance of students 	Whole year	Subjects in Personal, Social and Humanities Education KLA Liberal Studies Department Arts KLA Physical Education KLA Physics Department Integrated Science Department Business, Accounting and Financial Studies Department Learning Support Team Library Team
S2.3.2 To optimize learning support to cater for learner diversity	<ul style="list-style-type: none"> • Documents • Observation and feedback • Students' performance 	<ul style="list-style-type: none"> • Satisfactory participation rate and improvement in students' performance • Positive impact of support on learning and teaching 	Whole year	Mathematics Education KLA Liberal Studies Department Arts KLA Chinese Language Department Putonghua Department Subjects in Personal, Social and Humanities Education KLA Chemistry Department Integrated Science Department Music Department Business, Accounting and Financial Studies Department Arts Department Professional Development and Programmes Team Learning Support Team

Target 2.4: To enhance professional development that promotes academic improvement

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S2.4.1 To enhance teachers' professionalism in learning and teaching	<ul style="list-style-type: none"> • Documents • Observation and feedback • Teachers' participation rate in professional courses/seminars/works hops 	<ul style="list-style-type: none"> • Teachers' professional sharing and exchange within department • Satisfactory participation rate of teachers in professional courses/seminars/ workshops 	Whole year	English Language Education KLA Liberal Studies Department Physical Education KLA Geography Department Chinese History Department Chemistry Department Biology Department Computer Department Learning Support Team
S2.4.2 To conduct cross-departmental / cross-KLA professional exchange and sharing for academic improvement	<ul style="list-style-type: none"> • Documents • Observation and feedback 	<ul style="list-style-type: none"> • Cross-departmental professional exchange and sharing for academic improvement has been conducted 	Whole year	Personal, Social and Humanities Education KLA Economics Department Integrated Humanities Department History Department Science Education KLA Chemistry Department Integrated Science Department Business, Accounting and Financial Studies Department

Target 2.5: To implement Ongoing Renewal of School Curriculum

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S2.5.1 To implement Major Renewed Emphases (MRE)	<ul style="list-style-type: none"> • Documents • Observation and feedback 	<ul style="list-style-type: none"> • Strategies developed to implement MRE, with positive impact on learning 	Whole year	Personal, Social and Humanities Education KLA Geography Department Economics Department History Department Chinese History Department Science Education KLA Integrated Science Department Liberal Studies Department Arts KLA

				Computer Department Business, Accounting and Financial Studies Department Life & Careers Planning Team
S2.5.2 To implement updated 4 Key Tasks	<ul style="list-style-type: none"> • Documents • Observation and feedback 	<ul style="list-style-type: none"> • Strategies developed to implement updated 4 Key Tasks, with positive impact on learning 	Whole year	English Language Education KLA Personal, Social and Humanities Education KLA Geography Department History Department Integrated Science Department Library Team

APPENDIXES:

**ROSARYHILL SECONDARY SCHOOL
PLAN ON USE OF CAPACITY ENHANCEMENT GRANT
FOR THE SCHOOL YEAR 2019/20**

Area & Objectives	Implementation	Benefits Anticipated	Schedule	Resources needed	Performance Indicators	Evaluation Mechanism	Person-in-charge
Curriculum Development	To employ Teaching Assistants to: <ul style="list-style-type: none"> ● To assist with the preparation of teaching materials of various subjects ● To assist with and support the promotion of “Reading to Learn: Towards Reading across the Curriculum (RaC)” 	<ul style="list-style-type: none"> ● Teachers’ capacity can be enhanced by the release from workload in clerical and administrative work ● More learning activities can be organized to motivate students to learn. 	Sep 19 - Aug 20	Salary X 1.05 (MPF included) of Library Assistant & Teaching Assistants Total: \$392,679	<ul style="list-style-type: none"> ● Completion of teaching and learning kits for various subjects ● Students are motivated to take part in enrichment activities ● Subject Heads implementing RaC find the assistance conducive to the implementation 	<ul style="list-style-type: none"> ● Subject-based evaluation meetings ● Performance appraisal on the Teaching Assistants ● Development of RaC teaching materials 	Ms. Bonnie So
Spanish Learning & Teaching and Curriculum Development	To employ part-time teachers to teach Spanish and to assist Spanish curriculum development	<ul style="list-style-type: none"> ● Students’ proficiency in Spanish Language will be enhanced 	Sept 19 - Aug 20	Salary X 1.05 (MPF included) of part-time teachers Total: \$243,558	<ul style="list-style-type: none"> ● Completion of teaching and learning materials for Spanish Language 	<ul style="list-style-type: none"> ● Performance appraisal on the teachers’ performance 	Fr. Francisco de las Heras Miguel
Coping with Diverse Learning Needs Address the needs of students with talents in badminton	To coach and instruct students of School Badminton Team	<ul style="list-style-type: none"> ● Teachers’ workload in training will be relieved ● Students are much encouraged to widen horizons through taking part in external / inter-school competitions 	Sept 19 - July 20	Coaching Fee Total: \$15,000	<ul style="list-style-type: none"> ● Majority of School Teams members find the training helpful with their development of relevant skills and interests in badminton 	<ul style="list-style-type: none"> ● Evaluation Report of School Badminton Team 	Ms. Winsy Chung
							TOTAL: \$65,1237

ROSARYHILL SECONDARY SCHOOL
THREE-YEAR PLAN ON USE OF DIVERSITY LEARNING GRANT
FOR THE SCHOOL YEAR 2019-2022 (11TH Cohort)

DLG funded Programme	Strategies & Benefits anticipated	Name of Programme / Course and Provider	Duration of Programme / Course	Target Students	Estimated no. of students involved in each school year			Evaluation of student learning / success indicators	Teacher-in-charge
					19-20	20-21	20-22		
Other Programmes	<u>Thinking skills workshop</u> To equip elite students with critical thinking skills, data analyzing skills and writing skills so that they can be better prepared for the HKDSE examination	Thinking Skills Workshop / Edbit	3 years	S.5 students	30-40	30-40	30-40	Participants find the workshops useful in helping them improve thinking and essay writing skills. 70% of participants are able to achieve satisfactory performances in workshop assessment.	Ms. Jeff Chow
	<u>Maths training for elite students</u> To provide additional Maths training for students with talents or interest in Maths	HKMO Training Programme / Hong Kong Mathematical Olympiad Association	3 years	S.1 - S.5 students	15-20	15-20	15-20	Participants find the workshop bringing positive impacts on Maths learning Participants find the workshops motivating	Ms. Harriet Lo

ROSARYHILL SECONDARY SCHOOL
ANNUAL PROGRAMME PROPOSAL FOR
DLG – OTHER PROGRAMME: GIFTED EDUCATION FOR THE 2019/20 SCHOOL YEAR

Domain	Programme	Objective(s)	Target (No. level /selection)	Duration / Start Date	Deliverables	Teacher-in-charge	Budget
Liberal Studies	Thinking skills workshop	To equip elite students with critical thinking skills, data analyzing skills and writing skills so that they can be better prepared for the HKDSE examination	S.5 EMI elite students (1 class for EMI and 1 class for CMI)	March to May 2019	Completion of Student Workbook: 1 copy per student	Ms. Jeff Chow	\$18000
Maths	Maths training for elite students	To provide additional Maths training for students with talents or interest in Maths	S.1 - S.5 students	Oct 2019- Mar 2020	Participation in competitions	Ms. Harriet Lo	\$6000

ROSARYHILL SECONDARY SCHOOL
WORKING PLAN ON LIFE PLANNING EDUCATION AND CAREERS & GUIDANCE SERVICE
FOR THE SCHOOL YEAR 2019-2020

Objectives	Strategies	Monitoring/Evaluation	Allocation of the CLP Grant
1. S.1 students: Enhancement of Self-understanding	<ul style="list-style-type: none"> ● Collaborate with class teachers ● Offer programmes run by external agency ● Hold activities about self-understanding during Life Education Periods ● Organise talks and small group activities 	<ul style="list-style-type: none"> ● Comments from teachers and students ● Performance of students in the activities ● Questionnaires collected from students 	\$12,000
2. S.2 students: Exploring Opportunities	<ul style="list-style-type: none"> ● Collaborate with class teachers ● Offer programmes run by Baptist Oi Kwan Social Service ● Hold activities about exploring opportunities during Life Education Periods ● Organise talks and small group activities 	<ul style="list-style-type: none"> ● Comments from teachers and students ● Performance of students in the activities ● Questionnaires collected from students 	\$5,000
3. S.3 students: Strategies for making good Subject Choice	<ul style="list-style-type: none"> ● Collaborate with class teachers and Academic Office ● Organise a talk on S.3 Parents' Day ● Conduct workshops run by Life and Career Planning Team ● Conduct Aptitude Test 	<ul style="list-style-type: none"> ● Comments from teachers and students ● Performance of students in the activities ● Feedback from students and parents 	\$12,000
4. S.4 students: Strategies for making plans for future	<ul style="list-style-type: none"> ● Collaborate with class teachers ● Offer tailor-made guidance activities and support to students on JUPAS and sub-degree strategies ● Provide information about studying aboard via eClass ● Implement Online Career Analysis Program ● Conduct programmes with CLAP@JC, external agency, and collaborate with Class Teachers during Life Education Period ● Offer external mentorship programme ● Invite alumni for sharing sessions ● Provide career related information and promotional pamphlets to students 	<ul style="list-style-type: none"> ● Comments from teachers and students ● Performance of students in the activities ● Comments from CLAP@JC 	\$12,000
5. S.5 students: Unleashing potentials	<ul style="list-style-type: none"> ● Collaborate with class teachers ● Offer tailor-made guidance activities and support to students on JUPAS and sub-degree strategies ● Provide information about studying aboard via eClass ● Offer external mentorship programme 	<ul style="list-style-type: none"> ● Comments from teachers and students ● Performance of students in the activities ● Questionnaires collected from students 	\$5,000

	<ul style="list-style-type: none"> ● Provide career related information and promotional pamphlets to students 		
6. S.6 Planning for the future	<ul style="list-style-type: none"> ● Collaborate with class teachers ● Offer tailor-made guidance activities and support to students on JUPAS and sub-degree strategies ● Provide information about studying aboard via eClass ● Provide career related information and promotional pamphlets to students 	<ul style="list-style-type: none"> ● Comments from teachers and students ● Performance of students in the activities 	\$12,000
7. Professional consultation for S.6 and S.5 students	<ul style="list-style-type: none"> ● Provide individual consultation for S.6 and S.5 students about life planning ● Career teachers station at Career Room during lunch and recess once a week to provide consultation to students in-need. (From second term onwards) 	<ul style="list-style-type: none"> ● Comments from teachers and team members ● Feedback from students 	\$1,000
8. S.6 Workshop: Preparation for Institution Interview	<ul style="list-style-type: none"> ● Collaborate with external organizations ● All S.6 students will attend the workshop during Life Education Periods ● 20 students will be recruited/nominated by teachers to take part in a mock interview 	<ul style="list-style-type: none"> ● Comments from class teachers ● Students' self-evaluation on their level mastery of various interview techniques ● Performance of students in the interview workshop ● Feedback from students 	\$15,000
9. S.6 Mock Release Day	<ul style="list-style-type: none"> ● Collaborate with Assessment Team ● Collaborate with social workers and their agency 	<ul style="list-style-type: none"> ● Questionnaires collected from students and parents ● Feedback from class teachers and social workers 	\$6,000
10. S.5 Mentorship Program	<ul style="list-style-type: none"> ● Joint program with the Old Students Association (RHSOSA) ● Organise workshops, activities, tours and gatherings 	<ul style="list-style-type: none"> ● Comments from teachers, students and alumni ● Percentage of participants joining various structured activities ● Observation of relationship built between mentees and mentors 	\$12,000
11. Online Career Analysis Program for S.3 – S.6 (By CLAP)	<ul style="list-style-type: none"> ● Collaborate with class teachers ● Implement E-Portal from CLAP@JC ● Provide Career Interest Inventory (CII), Basic Interest Marker (BIM) and Personal Globe Inventory (PGI) for different form levels 	<ul style="list-style-type: none"> ● Feedback from students, class teachers and career teachers ● Percentage of participants completing the test 	/
12. HKACMGM membership	<ul style="list-style-type: none"> ● Get updated training information and resources 	<ul style="list-style-type: none"> ● Feedback from team members ● Comments from class teachers and students 	\$400

13. S.5 Careers Related Experiences Activities (Co-operate with CoCoon) (Entrepreneurial Spirit)	<ul style="list-style-type: none"> ● Conduct programmes with CLAP@JC, and collaborate with class teachers during Life Education Periods 	<ul style="list-style-type: none"> ● Comments from teachers and students ● Performance of students in the activities ● Comments from CoCoon ● Questionnaire collected from students 	/
14. S.6 Careers Booth	<ul style="list-style-type: none"> ● Invite academic institute for provision of information booth on the DSE Release Day ● Offer information for students, parents and class teachers 	<ul style="list-style-type: none"> ● Feedback from class teachers, students and parents 	\$200
15. Stationery, Printing and Photo Printing for Promotion	<ul style="list-style-type: none"> ● Stationery, coloring printing and photo printing for promotion 	<ul style="list-style-type: none"> ● Feedback from team members ● Comments from class teachers and students 	\$500
16. To provide extra manpower	<ul style="list-style-type: none"> ● Employ an assistant teacher and a teaching assistant to share the administration workload of all the members in the Life and Career Planning Team 	<ul style="list-style-type: none"> ● Workload of teachers involved ● Effectiveness in the preparation of all activities involved 	\$398651.4
			TOTAL: \$491,751.4