

Rosaryhill Secondary School



Annual School Plan 2020 - 21

Rosaryhill Secondary School

Annual School Plan

2020/2021

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School Vision & Mission

Rosaryhill School is devoted to helping her students become the persons that they are meant to be in the eyes of God. And equipping them with a sound education that may enable them to play a meaningful role in society.

Rosaryhill School, under the motherly care of its Patroness, Our Lady of the Rosary, pursues its ideal of Truth (Veritas) by:

- educating its students lovingly and skilfully upon a solid spiritual, intellectual, emotional and physical foundation;
- developing students' gifts and strengths and encouraging in its students the development of Christian and moral values;
- cultivating among its students a spirit of self-motivation and learning, quest for excellence and creativity in order to cope with the demands of our changing world.

School Goals

GOAL 1: CHRISTIAN & MORAL VALUES

To instill in students Christian values, moral integrity, charitable and caring attitudes as well as understanding and respect towards differences.

GOAL 2: INTELLECTUAL DEVELOPMENT

To cultivate among students a spirit of self-motivation and learning, and the ability to think and create in order to cope with the demands of the changing world.

GOAL 3: SOCIAL DEVELOPMENT

To develop a sense of civic duty, responsibility to family and service to the community.

GOAL 4: PHYSICAL DEVELOPMENT

To develop health awareness and good physical coordination.

GOAL 5: ARTISTIC DEVELOPMENT

To develop creativity and aesthetic awareness.

School Motto

Veritas (Truth)

Core Values of Rosaryhill Education

The core values of our school are founded in the **HERITAGE** left by St. Dominic, the founder of the Dominican Order. Dominic's **love of God** and **compassion** for a suffering world compelled him to dedicate his life as a preacher, to **seeking truth** by contemplating and studying the Word of God and **sharing the fruits of knowledge** with everyone he encountered.

The values of our school are:

- ✧ **FIDELITY** to the teachings of Jesus, expressed mainly in the Gospel.
- ✧ Seeking the **TRUTH–VERITAS**, through study and reflection.
- ✧ **COMPASSION** for the suffering.
- ✧ **RESPECT** for all, in particular other people's differences.
- ✧ **INTELLECTUAL DEVELOPMENT** based on assiduous study, leading to critical thinking.
- ✧ **COMPETENCE IN COMMUNICATION AND SHARING.**
- ✧ **AWARENESS** about personal needs and the needs of others.

These values summarize the characteristics of good “Rosarians”, who are the “conscientious individuals, useful citizens and the authentic Christians”.

OVERVIEW OF MAJOR CONCERNS AND RESPECTIVE TARGETS AND STRATEGIES

Major Concern 1: To foster personal growth

Target 1: To promote healthy body and healthy mind

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S1.1.1 To cultivate the atmosphere of healthy body and healthy mind	<ul style="list-style-type: none"> • Teachers' observation and evaluation of students' performance • Comments from subject teachers • Recommendation by teachers 	<ul style="list-style-type: none"> • Participation rate set by different teams / departments is met and improvement in students' performance 	Whole Year	Arts Education KLA Students' Affairs Team I.T. Dept (S1 computer teachers) Counselling Team
S1.1.2 To promote healthy and body healthy mind through various activities	<ul style="list-style-type: none"> • Observation and comment from teachers • Reflection-Questionnaire • Comments from teachers and parents • Teachers' observation and evaluation of students' performance in the practical exam 	<ul style="list-style-type: none"> • Participation rate set by different teams / departments is met and improvement in students' performance 	Whole Year	Student Support Team HMSC/HEC Dept CCA Team Counselling Team

Target 2: To cultivate students' positive values and attitudes

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S1.2.1 To promote 7 priority values and attitudes	<ul style="list-style-type: none"> • Teachers' observation and evaluation of students' performance • Feedback from school, organizer and public audience 	<ul style="list-style-type: none"> • Participation rate set by different teams / departments is met and improvement in students' performance 	Whole Year	Arts Education KLA Library Team Students' Affairs Team CCA Team Counselling Team Life Ed Team

	<ul style="list-style-type: none"> Statistics of participation rate 	<ul style="list-style-type: none"> Students' understanding and implementation of 7 priority values and attitudes have increased 		
S1.2.2 To promote core values of Catholic Education	<ul style="list-style-type: none"> Statistics of participation rate Students' reflections / feedback Teachers' observation and feedback 	<ul style="list-style-type: none"> Participation rate set by different teams / departments is met and improvement in students' performance 	Whole Year	Arts Education KLA Music Dept.
S1.2.3 To improve students' social skills and enhance their resilience	<ul style="list-style-type: none"> Statistics of participation rate Student's reflections / feedback Teachers' observation and feedback 	<ul style="list-style-type: none"> Participation rate set by different teams / departments is met and improvement in students' performance Students' social skills and resilience have been enhanced 	Whole Year	Student Support Team CCA Team Economics and BAFS Department Discipline Team
S1.2.4 To enhance teachers' capacity to deliver values education	<ul style="list-style-type: none"> Statistics of participation rate Student's reflections / feedback Teachers' observation and feedback 	<ul style="list-style-type: none"> Participation rate set by different teams / departments is met and improvement in students' performance 	Whole Year	Discipline Team

Target 3: To enhance life planning education

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S1.3.1 To conduct life planning education in various form levels	<ul style="list-style-type: none"> • Statistics of participation rate • Students' reflections / feedback • Observation of teachers and organizations • Comments from parents 	<ul style="list-style-type: none"> • Participation rate set by different teams is met and improvement in students' performance • Positive feedback from students and teachers • Students' life planning skills are cultivated and strengthened 	Whole Year	Student Support Team Life & Career Team Life Ed. Team
S1.3.2 To explore and provide more diversified careers pathways for students	<ul style="list-style-type: none"> • Participation rate set by different teams / departments is met and improvement in students' performance • Positive feedback from students • Students' knowledge of diversified careers pathways is enriched 	<ul style="list-style-type: none"> • Statistic of participation rate • Observation of teachers and organizations • Positive feedback from students 	Whole Year	Life & Career Team

Target 4: To raise the sense of belonging towards school

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S1.4.1 To improve school environment and facilities	<ul style="list-style-type: none"> • Student's feedback • Teachers' observation and feedback 	<ul style="list-style-type: none"> • Participation rate set by different teams / departments is met and improvement in students' performance • Positive feedback from students and teachers 	Whole Year	Student Support Team Students' Affairs Team
S1.4.2 To enhance teacher-student relationship	<ul style="list-style-type: none"> • Statistics of participation rate • Students' feedback • Teachers' observation and feedback 	<ul style="list-style-type: none"> • Participation rate set by different teams / departments is met and improvement in students' performance • A closer bonding is built between students and teachers through daily interactions in a caring atmosphere 	Whole Year	CCA Team Discipline Team
S1.4.3 To enhance team spirit among students through various programs and activities	<ul style="list-style-type: none"> • Statistics of participation rate • Students' feedback • Teachers' observation and feedback • Questionnaires 	<ul style="list-style-type: none"> • Participation rate set by different teams / departments is met and improvement in students' performance • Students' team spirit is fostered and enhanced through various programs and activities 	Whole Year	Arts Education KLA Math Dept. Library Team CCA Team Counselling Team Discipline Team

Major Concern 2: To accomplish academic improvement
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Target 2.1: To optimize curriculum that helps attain students' success and progression

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S2.1.1 To optimize curriculum planning at various levels	<ul style="list-style-type: none"> • Documents • Department evaluation/reports 	<ul style="list-style-type: none"> • Subjects have reviewed their curriculum and devised plan(s) and practice(s) which aim to improve student learning and enhance students' academic achievements 	Whole year	English Language Education KLA Chinese Language Department Putonghua Department Personal, Social and Humanities Education KLA Chinese History Department Economics Department Geography Department History Department Integrated Humanities Department Liberal Studies Department Science Education KLA Integrated Science Department Biology Department Chemistry Department Physics Department Computer Department Health Management and Social Care Department Home Economics Department Business, Accounting and Financial Studies Department Physical Education KLA Religious and Moral Education Department

S2.1.2 To enhance effective delivery of lessons	<ul style="list-style-type: none"> • Documents • Department evaluation/reports • Observation and feedback • Students' performance • Statistics 	<ul style="list-style-type: none"> • Provision of guidelines / reference on quality lessons • Effective instructional strategies developed / demonstrated • Good practices sharing and professional exchange for academic improvement has been done • Statistical analysis of the improvement in student performance 	Whole year	English Language Education KLA History Department Liberal Studies Department Student Support Team
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Target 2.2: To optimize assessment and enrich learning opportunities that address students' and curriculum needs

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S2.2.1 To enhance the effectiveness of assessment strategies	<ul style="list-style-type: none"> • Documents • Department evaluation/reports • Students' performance 	<ul style="list-style-type: none"> • Provision of quality feedback and/or positive recognition / reinforcement for improving student performance • Assessment practices which aim to improve student learning and enhance student learning motivation have been planned and implemented • Good assessment practices have been shared 	Whole year	English Language Education KLA Personal, Social and Humanities Education KLA Economics Department History Department Chinese History Department Chemistry Department Music Department Art Department Health Management and Social Care Department Home Economics Department Business, Accounting and Financial Studies Department

S2.2.2 To promote assessment for learning	<ul style="list-style-type: none"> • Documents • Observation and feedback • Students' performance • Statistical Reports and Analysis 	<ul style="list-style-type: none"> • Provision of constructive feedback by teachers for improving student performance • Practices which support assessment for learning and/or assessment as learning have been planned and implemented • Positive impact on learning and teaching • Promotion of Assessment Literacy 	Whole year	English Language Education KLA History Department Liberal Studies Department Physical Education KLA Arts Education KLA Assessment Literacy Team
S2.2.3 To use assessment data to inform learning and teaching	<ul style="list-style-type: none"> • Documents • Department evaluation/reports • Observation and feedback • Students' performance 	<ul style="list-style-type: none"> • Use of assessment data to inform learning and teaching • Improvement in student performance and teaching practice 	Whole year	Chinese Language Department Chinese History Department Economics Department Geography Department History Department Integrated Humanities Department Science Education KLA Biology Department Chemistry Department Physics Department Integrated Science Department Liberal Studies Department Business, Accounting and Financial Studies Department Physical Education KLA Assessment Literacy Team
S2.2.4 To enrich learning opportunities that address students' and curriculum needs	<ul style="list-style-type: none"> • Documents • Observation and feedback • Students' participation rate and performance 	<ul style="list-style-type: none"> • Satisfactory participation rate and good / improved performance of students in different subject related activities and competitions 	Whole year	English Language Education KLA Economics Department Geography Department Integrated Humanities Department Chemistry Department Liberal Studies Department Business, Accounting and Financial

				Studies Department Co-curricular Activities Team
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Target 2.3: To promote positive learning support that helps boost learning effectiveness

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S2.3.1 To enable students to learn and utilize good study attitude and habits	<ul style="list-style-type: none"> • Documents • Observation and feedback • Students' performance 	<ul style="list-style-type: none"> • Provision of clear guidelines / instructions on good study attitude and habits • Good performance of students 	Whole year	Personal, Social and Humanities Education KLA Chinese History Department Economics Department Geography Department History Department Integrated Humanities Physics Department Integrated Science Department Liberal Studies Department Business, Accounting and Financial Studies Department Arts Education KLA Music Department Physical Education KLA Student Support Team Library Team Religious and Moral Education Department
S2.3.2 To optimize learning support to cater for learner diversity	<ul style="list-style-type: none"> • Documents • Observation and feedback • Students' performance • Statistics 	<ul style="list-style-type: none"> • Satisfactory participation rate and improvement in students' performance • Positive impact of support on learning and teaching / addressing diverse learning needs of students 	Whole year	English Language Education KLA Chinese Language Department Putonghua Department Mathematics Education KLA Economics Department Geography Department History Department Integrated Science Department Physics Department Liberal Studies Department Business, Accounting and Financial Studies Department Arts Education KLA

				Music Department Professional Development and Programmes Team Student Support Team
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Target 2.4: To enhance professional development that promotes academic improvement

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S2.4.1 To enhance teachers' professionalism in learning and teaching	<ul style="list-style-type: none"> • Documents • Observation and feedback • Teachers' sharing and reports • Statistics 	<ul style="list-style-type: none"> • Intra-departmental teachers' professional sharing and exchange in learning and teaching have been successfully promoted • Satisfactory participation rate of teachers in professional activities related to learning and teaching 	Whole year	English Language Education KLA Chinese History Department Geography Department Liberal Studies Department Biology Department Physical Education KLA Computer Department Professional Development and Programmes Team Student Support Team
S2.4.2 To conduct cross-departmental / cross-KLA professional exchange and sharing for academic improvement	<ul style="list-style-type: none"> • Documents • Observation and feedback 	<ul style="list-style-type: none"> • Cross-departmental professional exchange and sharing for academic improvement have been conducted 	Whole year	English Language Education KLA Personal, Social and Humanities Education KLA Chinese History Department Economics Department History Department Science Education KLA Integrated Science Department Business, Accounting and Financial Studies Department

Target 2.5: To implement Ongoing Renewal of School Curriculum

Strategies/ Tasks	Evaluation Methods	Success Criteria	Schedule	Teacher in-charge
S2.5.1 To implement Major Renewed Emphases (MRE)	<ul style="list-style-type: none"> • Documents • Observation and feedback 	<ul style="list-style-type: none"> • Strategies developed to implement MRE, with positive impact on learning 	Whole year	English Language Education KLA Mathematics Education KLA Chinese Language Education KLA Personal, Social and Humanities Education KLA Chinese History Department Economics Department History Department Science Education KLA Integrated Science Department Liberal Studies Department Arts Education KLA Art Department Computer Department Business, Accounting and Financial Studies Department Life & Careers Planning Team
S2.5.2 To implement updated 4 Key Tasks	<ul style="list-style-type: none"> • Documents • Observation and feedback 	<ul style="list-style-type: none"> • Strategies developed to implement updated 4 Key Tasks, with positive impact on learning 	Whole year	English Language Education KLA Personal, Social and Humanities Education KLA Geography Department History Department Integrated Humanities Department Liberal Studies Department Library Team

APPENDIXES:

**ROSARYHILL SECONDARY SCHOOL
PLAN ON USE OF CAPACITY ENHANCEMENT GRANT
FOR THE SCHOOL YEAR 2020/21**

Area & Objectives	Implementation	Schedule	Resources needed	Performance Indicators	Evaluation Mechanism	Person-in-charge
Spanish Learning & Teaching and Curriculum Development	To employ part-time teachers to teach Spanish and to assist Spanish curriculum development	Sep 19 – Aug 20	Salary X 1.05 (MPF included) of Teaching Assistant Total: \$169,375.50	<ul style="list-style-type: none"> • Completion of teaching and learning materials for Spanish Language • Optimizing Spanish curriculum • Administrative effectiveness and curriculum leadership of Spanish Department is enhanced with the appointment of Spanish Panel Head 	<ul style="list-style-type: none"> • Performance appraisal on teachers' performance • Department documents 	Spanish Language Coordinator
Pastoral Care Support	To employ a Pastoral Care Support Coordinator in leading, overseeing and supporting pastoral care and religious activities at school	Sept 20 - Aug 21	Salary X 1.05 (MPF included) of the Pastoral Care Support Coordinator Total: \$369406.8	<ul style="list-style-type: none"> • Students' growth and wellbeing are supported and improved through the implementation of Morning Prayers Sessions, Mass and other religious and pastoral care related programs/ activities 	<ul style="list-style-type: none"> • Performance appraisal on the Pastoral Care Support Coordinator • Documents and Observations 	Pastoral Care Support Coordinator
						TOTAL: \$653,142

ROSARYHILL SECONDARY SCHOOL
THREE-YEAR PLAN ON USE OF DIVERSITY LEARNING GRANT
FOR THE SCHOOL YEAR 2019-2022 (11TH Cohort)

DLG funded Programme	Strategies & Benefits anticipated	Name of Programme / Course and Provider	Duration of Programme / Course	Target Students	Estimated no. of students involved in each school year			Evaluation of student learning / success indicators	Teacher-in-charge
					19-20	20-21	20-22		
Other Programmes	<u>Thinking skills workshop</u> To equip elite students with critical thinking skills, data analyzing skills and writing skills so that they can be better prepared for the HKDSE examination	Thinking Skills Workshop / Edbit	3 years	S.5 students	30-40	30-40	30-40	<ul style="list-style-type: none"> Participants find the workshops useful in helping them improve thinking and essay writing skills. 70% of participants are able to achieve satisfactory performances in workshop assessment. 	Ms. Jeff Chow
	<u>Maths training for elite students</u> To provide additional Maths training for students with talents or interest in Maths	HKMO Training Programme / Hong Kong Mathematical Olympiad Association	3 years	S.1 - S.5 students	15-20	15-20	15-20	<ul style="list-style-type: none"> Participants find the workshop bringing positive impacts on Maths learning. Participants find the workshops 	Ms. Harriet Lo

								<ul style="list-style-type: none"> motivating. 70% of participants are able to achieve satisfactory performances and get the awards. 	
	To equip elite students from S5 with high-order thinking skills and exam strategies so as to prepare them to obtain Level 4 or above in the Eng Lang Papers of the HKDSE examination	High-order Thinking Skills & Exam Strategies Workshop	3 years	S5A & S5B students	30-40	30-40	30-40	<ul style="list-style-type: none"> Participants find the workshops effective in helping them improve their high-order thinking skills and exam strategies. 70% of participants are able to achieve satisfactory performance in workshop assessment worksheet 	Mr Ambrose Fong

ROSARYHILL SECONDARY SCHOOL**ANNUAL PROGRAMME PROPOSAL FOR****DLG – OTHER PROGRAMME: GIFTED EDUCATION FOR THE 2020/21 SCHOOL YEAR**

Domain	Programme	Objective(s)	Target (No. level /selection)	Duration / Start Date	Deliverables	Teacher-in-charge	Budget
Liberal Studies	Thinking skills workshop	To equip elite students with critical thinking skills, data analyzing skills and writing skills so that they can be better prepared for the HKDSE examination	S5 EMI elite students (1 class for EMI and 1 class for CMI)	March to May 2020	Completion of Student Workbook: 1 copy per student	Ms. Jeff Chow	\$19000
Maths	Maths training for elite students	To provide additional Maths training for students with talents or interest in Maths. Besides, we will subsidise some competition fees for elite students.	S4-S5 students	Oct 2020-Mar 2021	Participation in competitions	Ms. Harriet Lo	\$6000
English	High-order Thinking Skills & Exam Strategies Workshop	To equip elite students from S5 with high-order thinking skills and exam strategies so as to prepare them to obtain Level 4 or above in the Eng Lang Papers of the HKDSE examination.	S5A & S5B elite students	Oct 2020 – May 2021	Attending workshops & completing assessment worksheet	Mr Ambrose Fong	\$19000
Administration	Skill training course for selected sports team members	To employ a Teaching Assistant (a portion of this post) to be responsible for co-ordinating DLG programme.	S4 & 5 elite students	Sept 2020-Aug 2021	Pre-program and post-program support Other administrative and coordination	Ms. Eva Yeung	\$40000

ROSARYHILL SECONDARY SCHOOL
WORKING PLAN ON LIFE PLANNING EDUCATION AND CAREERS & GUIDANCE SERVICE
FOR THE SCHOOL YEAR 2020-2021

Objectives	Strategies	Monitoring/Evaluation	Allocation of the CLP Grant
S.1 Self-understanding	<ul style="list-style-type: none"> •Collaborate with Class Teachers •Offer Programs run by External agency •To be held during Life Education Periods •Talks and small group activities 	<ul style="list-style-type: none"> •Comments from teachers and students •Performance of students in the activities •Questionnaire collected from students 	\$6,000
S.2 Exploring Opportunities	<ul style="list-style-type: none"> •Collaborate with Class Teachers •Offer Programs run by Baptist Oi Kwan Social Service to be held during Life Education Periods •Talks and small group activities 	<ul style="list-style-type: none"> •Comments from teachers and students •Performance of students in the activities •Questionnaire collected from students 	\$6,000
S.3 Strategies of Selecting Subjects	<ul style="list-style-type: none"> •Collaborate with Class Teachers and Academic Office •Talk on S3 Parents Day •Workshops from Life and Career Planning Team •Aptitude Test 	<ul style="list-style-type: none"> •Comments from teachers and students •Performance of students in the activities •Feedback from students and parents 	\$12,000
S.4 Journey to the dream	<ul style="list-style-type: none"> •Collaborate with Class Teachers •Offer tailor-made guidance activities & support to students on JUPAS & sub-degree strategies •Provide information about studying aboard via eclass •Online Career Analysis Program •Programs with CLAP@JC, external agency, and collaborate with Class Teachers during Life Education Period •External Mentorship programme •Invite alumni for sharing •Provide career related information and promotional pamphlets to students 	<ul style="list-style-type: none"> •Comments from teachers and students •Performance of students in the activities •Comments from CLAP@JC 	\$12,000
S.5 Unleashing potentials	<ul style="list-style-type: none"> •Collaborate with Class Teachers •Offer tailor-made guidance activities & support to students on JUPAS & sub-degree strategies •Provide information about studying aboard via eclass •External Mentorship programme 	<ul style="list-style-type: none"> •Comments from teachers and students •Performance of students in the activities •Questionnaire collected from students 	\$6,000

	<ul style="list-style-type: none"> • Provide career related information and promotional pamphlets to students 		
S.6 Planning for the future	<ul style="list-style-type: none"> • Collaborate with Class Teachers • Offer tailor-made guidance activities & support to students on JUPAS & sub-degree strategies • Provide information about studying aboard via eclass • Provide career related information and promotional pamphlets to students 	<ul style="list-style-type: none"> • Comments from teachers and students • Performance of students in the activities 	\$12,000
Professional consultation for S6 & S5 students	<ul style="list-style-type: none"> • Individual consultation for S6 & S5 students about their Life Planning • Careers teachers station at careers room during lunch recess once a week to provide consultation to student in-need. (From second term onwards) 	<ul style="list-style-type: none"> • Comments from teachers and team members • Feedback from students 	\$1,000
S6 Preparation for Institution Interview Workshop	<ul style="list-style-type: none"> • Collaborate with external organizations • All S.6 students attend the workshop during Life Education Period • 20 students will be recruited/nominated by teachers to take part in the mock interview 	<ul style="list-style-type: none"> • Comments from class teachers • Students' self-rate on their level of mastery of various interview techniques • Performance of students in the interview workshop • Feedback from students 	\$15,000
S6 Mock Release Day	<ul style="list-style-type: none"> • Collaborate with Assessment Team • Collaborate with social workers & their agency 	<ul style="list-style-type: none"> • Questionnaire collected from students & parents • Feedback from class teachers & social workers 	\$8,000
S5 Mentorship Program	<ul style="list-style-type: none"> • Joint program with the Old Students Association (RHSOSA) • Organize workshops, activities, tours & gatherings 	<ul style="list-style-type: none"> • Comments from teachers, students and alumni • Percentage of participants joining various structured activities • Observation of relationship built between mentees & mentors 	\$12,000
HKACMGM membership	<ul style="list-style-type: none"> • Get updated training information and resources 	<ul style="list-style-type: none"> • Feedback from team members • Comments from class teachers and students 	\$400
S5 Career-Related Experiences Activities (Co-operate with CoCoon) (Entrepreneurial Spirit)	<ul style="list-style-type: none"> • Programs with CLAP@JC, and collaborate with Class Teachers during Life Education Period 	<ul style="list-style-type: none"> • Comments from teachers and students • Performance of students in the activities • Comments from CoCoon • Questionnaires collected from students 	/

S6 Careers Booth	<ul style="list-style-type: none"> • Invite academic institute for provision of information booth on the DSE Release Day • Offer information for students, parents and class teachers' reference 	<ul style="list-style-type: none"> • Feedback from class teachers, students & parents 	\$200
Stationery, Printing & Photo Printing for Promotion	<ul style="list-style-type: none"> • Stationery, color printing and photo printing for promotion 	<ul style="list-style-type: none"> • Feedback from team members • Comments from class teachers and students 	\$500
To provide manpower	<ul style="list-style-type: none"> • Employ an assistant teacher and a teaching assistant to share the administration workload of all the members in the Life and Career Planning Team 	<ul style="list-style-type: none"> • Workload of teachers involved • Effectiveness in the preparation of all activities involved 	\$416,430
			Total: \$507,530